

Policy

- Official SGU websites, affiliated webpage, social media pages or accounts and electronic publications are official University publications. Their content may not be copied, modified, used on other websites or re-purposed without express, written permission. As official SGU publications, they are subject to the policies and standards for the University's publications as found in the [SGU Brand Guidelines](#). The use of the University name, symbols, emblems, logos, seal, and colors shall comply with this guide.
- Students, faculty and staff, and any external designated parties who manage the website on behalf of SGU should be using IT approved platforms for their online presence.
- Students, faculty and staff, and any external designated parties who manage the website on behalf of SGU should contact [IT Support](#) before designing and building a website that will include information about SGU.
- Websites, social media pages or accounts, and electronic publications not officially affiliated with SGU, shall not exhibit SGU branded templates, name, symbols, emblems, logos, colors, seal, or recreate content or functionality provided by SGU and University-affiliated publications and web pages.
- SGU reserves the right to remove from any SGU server or communications system utilizing the University's network or name space, any webpage or publication it believes to be in violation of SGU's Web Presence and Publishing Policy.
- If web content is found to be in violation of any SGU policies, if traffic to a page has a negative impact on the operation of SGU, or if there is a security threat to SGU the University has the authority to remove the page without prior notice and/or refer the complaint for appropriate action.
- Any website that uses an SGU email address in an unsecure environment or manner will be requested for immediate removal and will need to be reviewed for compliance and clean up in coordination with [IT Support](#)
- SGU should not be falsely represented on unapproved websites or online platforms. If falsely represented, the website will be requested for immediate removal and will need to be reviewed for compliance and clean up in coordination with [IT Support](#).