

Office of Clinical Education Operations

The Office of Clinical Education Operations provides support to both students and hospital partners. Below you will find key contact information:

Office of Clinical Education Operations Leadership Team

| NAME | ALPHA DISTRIBUTION | OVERSEES | EMAIL ADDRESS |
|---------------------|-----------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------|
| Gary Belotzerkovsky | Vice President, Student Operations & University Registrar | All matters relating to Clinical Education Operations and the Office of the University Registrar | gbelotze@sgu.edu |
| Liza Dominioni | Manager, Clinical Scheduling | All matters relating to clinical scheduling | ldominioni@sgu.edu |
| Nicole Megas | Manager, Clinical Administrative Operations | All matters relating to supporting our hospital partners with student paperwork including background checks and health records | nmegas@sgu.edu |
| Alison Allen | Manager, Clinical Education Operations - UK | Administrative Oversight of the UK Clinical Program | ukclinical@sgu.edu |
| Zachary Buscemi | Hospital Relations Liaison | Primary contact for hospitals with any questions or concerns | zbuscemi@sgu.edu |

- The Clinical Student Administrators (CSA) are responsible for placing clinical students into core and elective clerkships, managing, and ensuring clinical students are scheduled to meet graduation requirements. The CSA team provides support, guidance and conveys SGU offered resources to overcome student issues and promote student success. Please refer to your schedule under the contacts tab in [Clerkship Management](#) for your Clinical Student Administrator assignment.
- The Program Coordinator is responsible for ensuring requisite documentation including, letters of good standing, health assessments/immunizations, transcripts, USMLE scores, clinical assessments and any clerkships applications associated in the clinical sciences program are efficiently processed within designated timelines. They further assure that the information on requisite documentation is accurate, complete, and meets University and hospital requirements.

Contact: Hosppaper@sgu.edu