

Non-Medical Excuse

- Only one non-medical excuse per 12 months can be allowed and will grant the student to be absent for a maximum of three (3) working days from mandatory activities that can be rescheduled.
- Students must submit the dates of their non-medical excuse with the SVM DOS within two (2) weeks from the start of each term to receive an excused absence.
- Non-medical excuses will not be approved for summative assessments or when mandatory activities cannot be rescheduled.
- For conference travel, students must be in good academic standing, have a cumulative GPA of 3.0 or higher, and actively participate in the conference.
- Students should register their religious holiday dates within two weeks of the start of each term. They will be excused for religious reasons and take the completion examination scheduled within seven (7) calendar days of the deferment if they provide proper documentation and registration.

Extenuating circumstances will be assessed on a case-by-case basis, with a maximum allowable period of fourteen (14) days of absence.