

Table of Contents

Administrative Policies and Procedures	3	I – Incomplete	11
Acceptance	3	CC – Continuing Credit	12
Program Registration	3	NG – No Grade	12
Check-In	3	MPH Examination Policies and Procedures for ExamSoft	12
Faculty Advisor-Advisee Program	3	Examinations and Religious Observances	12
Important Dates	4	Password Announcement	12
Masters of Science, Arts, Education & Doctor of Philosophy ..	4	Technical Issues	13
Master of Science-Bioethics & MScBR	6	Standards for Retention	13
Masters of Public Health (MPH)	7	Repeated Courses	13
Academic Policies	9	Academic Progress Review and Prescribed Policies	13
Add/Drop Policy	9	Academic Progress Review Committee (APRC)	13
Class Attendance	9	Committee for Satisfactory Academic Progress and Professional Standards	14
SGU-SGS Absence Reporting Procedures	10	Academic Probation	15
SGU-SGS Policy on an Excused Absence (EA) for Students...	10	Requirements for Graduation	15
Medical Excuse	10	Matriculation Timeline	15
Grading	11		
W – Withdrawal	11		

All registered graduate students are subject to the policies and regulations of St. George's University and the School granting the degree, as they refer to specific graduate studies programs.

Administrative Policies and Procedures

Acceptance

The School of Graduate Studies offers graduate degrees, including: Masters of Public Health (MPH), Masters of Business Administration (MBA); Masters of Education (MEd), Masters of Arts in Clinical Community Psychology (MA), and the research programs: Masters of Sciences (MSc) and Doctor of Philosophy (PhD) stand-alone degrees. Dual MPH, MBA and MSc Degrees are offered with the Doctor of Medicine and Doctor of Veterinary Medicine professional programs.

Acceptance into any of these degree programs will be according to established policies and procedures for each program, which are to be found by contacting the Office of Graduate Studies or on the [University website](#).

All students in dual degree programs will have the appropriate MD or DVM credits applied to their graduate degree program as a pass/fail grade.

Program Registration

All students are required to register on or before the first day of classes each term as scheduled by the Office of the University Registrar (OUR).

- Students in dual degree programs should register for both programs simultaneously, if applicable.
- Non-matriculated graduate students taking a course in the MBA program may register for a course up to one week prior to the start of the course.

Check-In

In order to complete a check-in, students must have financial, academic and health insurance clearance.

New students who are not pre-registered in specific courses must first meet with their Academic Advisor to determine their course schedule.

Students should contact the Office of Student Finances before proceeding to Grenada. It is the responsibility of students to ensure good financial and academic standing. Students should not proceed to Grenada without financial and academic clearance.

Faculty Advisor-Advisee Program

All matriculated graduate students are assigned an academic advisor as described within each of the different graduate degree programs to guide and facilitate their academic program. The advisor plays an important role at the time of academic promotion and in the appeals process described later. The views of advisors and their interview summaries are filed with the Office of Student Affairs for future reference (for example, Dean's Letters).

Important Dates

Masters of Science, Arts, Education & Doctor of Philosophy

August 2025

July 28	Registration Check-in – Automated Process
August 1	Holiday - Emancipation Day
August 4	Registration Check-in - In Person
August 11	Holiday - Grenada Carnival
August 12	Holiday - Grenada Carnival
August 18	Classes Begin
August 19	Late Registration Check-in Period Begins
August 22	Last Day to Add/Drop - 5:00pm
August 25	Late Registration Check-in Period Ends - 5:00 PM NO REGISTRATION CHECK-IN AFTER THIS DAY
August 29	Graduation Diploma Date (no ceremony)
October 19	Holiday - National Heroes Day
October 20	Holiday Observance - National Heroes Day
October 25	Holiday - Grenada Thanksgiving
October 27 - 31	Course Selection for Pre-Registration for January 2026
October 31	Last Day to Withdraw from a Course - 5:00 PM
December 12	Last Day of Examinations & Official End of Term - All Programs
December 17	Committee for Satisfactory Academic Progress & Professional Standards (CAPPS) - All Terms
December 26	Graduation Diploma Date (no ceremony)

January 2026

TBA	Registration Check-in – Automated Process
TBA	Registration Check-in - In Person
January 19	Classes Begin - All Students
January 20	Late Registration Check-in Period Begins
January 23	Last Day to Add/Drop - 5:00pm
January 26	Late Registration Check-in Period Ends - 5:00 PM NO REGISTRATION CHECK-IN AFTER THIS DAY
February 7	Holiday - Independence Day
March 30 - April 7	Course Selection for Pre-Registration for May 2026
April 3	Holiday - Good Friday
April 6	Holiday - Holy Monday
April 7	Last Day to Withdraw from a Course - 5:00 PM
May 1	Holiday - Labor Day
May 15	Last Day of Examinations & Official End of Term
TBA	Graduation Ceremony

May 20	Committee for Satisfactory Academic Progress & Professional Standards (CAPPS) - All Terms
May 29	Graduation Diploma Date (no ceremony)

May 2026* (if applicable to the SGS program)

TBA	Registration Check-in – Automated Process
TBA	Registration Check-in - In Person
May 18	Classes Begin
May 19	Late Registration Check-in Period Begins
May 22	Last Day to Add/Drop - 5:00pm
May 25	Holiday - Whit Monday
May 26	Late Registration Check-in Period Ends - 5:00 PM NO REGISTRATION CHECK-IN AFTER THIS DAY
June 4	Holiday - Corpus Christi
June 8 - 12	Course Selection for Pre-Registration for August 2026
June 19	Last Day to Withdraw from a Course - 5:00 PM
July 10	Last Day of Examinations & Official End of Term
July 15	Committee for Satisfactory Academic Progress & Professional Standards (CAPPS) - All Terms

August 2026

August 1	Holiday - Emancipation Day
TBA	Registration Check-in - Automated Process
TBA	Registration Check-in - In Person
August 10	Holiday - Grenada Carnival
August 11	Holiday - Grenada Carnival
August 17	Classes Begin
August 18	Late Registration Check-in Period Begins
August 21	Last Day to Add/Drop - 5:00pm
August 24	Late Registration Check-in Period Ends - 5:00 PM NO REGISTRATION CHECK-IN AFTER THIS DAY
August 28	Graduation Diploma Date (no ceremony)
October 19	Holiday - National Heroes Day
TBA	Course Selection for Pre-Registration for January 2026
TBA	Last Day to Withdraw from a Course - 5:00 PM
December 11	Last Day of Examinations & Official End of Term - All Programs
December 16	Committee for Satisfactory Academic Progress & Professional Standards (CAPPS) - All Terms
December 25	Graduation Diploma Date (no ceremony)

Master of Science-Bioethics & MScBR

August 2025

July 28	Registration Check-in – Automated Process
August 1	Holiday - Emancipation Day
August 1	Classes Begin
August 4	Registration Check-in - In Person
August 4	Late Registration Check-in Period Begins
August 8	Late Registration Check-in Period Ends - 5:00 PM NO REGISTRATION CHECK-IN AFTER THIS DAY
August 11	Holiday - Grenada Carnival
August 12	Holiday - Grenada Carnival
August 29	Graduation Diploma Date (no ceremony) - MSc Bioethics
October 19	Holiday - National Heroes Day
October 20	Holiday Observance - National Heroes Day
October 25	Holiday - Grenada Thanksgiving
October 27 - 31	Course Selection for Pre-Registration for January 2026
December 5	Last Day of Examinations
December 17	Committee for Satisfactory Academic Progress & Professional Standards (CAPPS) - All Terms
December 26	Graduation Diploma Date (no ceremony) - MSc Bioethics

January 2026

TBA	Registration Check-in – Automated Process
TBA	Registration Check-in - In Person
January 12	Classes Begin - All Students
January 13	Late Registration Check-in Period Begins
January 19	Late Registration Check-in Period Ends - 5:00 PM NO REGISTRATION CHECK-IN AFTER THIS DAY
February 7	Holiday - Independence Day
March 30 - April 7	Course Selection for Pre-Registration for May 2026
April 3	Holiday - Good Friday
April 6	Holiday - Holy Monday
April 24	Graduation Diploma Date (no ceremony) - MScBR Only
May 1	Holiday - Labor Day
May 8	Last Day of Examinations
TBA	Graduation Ceremony
May 20	Committee for Satisfactory Academic Progress & Professional Standards (CAPPS) - All Terms

May 2026* (if applicable to the SGS program)

TBA	Registration Check-in – Automated Process
TBA	Registration Check-in - In Person

May 18	Classes Begin - MSc Bioethics only
May 19	Late Registration Check-in Period Begins
May 25	Holiday - Whit Monday
May 26	Late Registration Check-in Period Ends - 5:00 PM NO REGISTRATION CHECK-IN AFTER THIS DAY
May 29	Graduation Diploma Date (no ceremony) - MSc Bioethics
June 4	Holiday - Corpus Christi
June 8 - 12	Course Selection for Pre-Registration for August 2026
July 3	Last Day of Examinations
July 15	Committee for Satisfactory Academic Progress & Professional Standards (CAPPS) - All Terms

August 2026

August 1	Holiday - Emancipation Day
TBA	Registration Check-in - Automated Process
TBA	Registration Check-in - In Person
August 3	Classes Begin - MScBR & MSc Bioethics
August 4	Late Registration Check-in Period Begins
August 10	Holiday - Grenada Carnival
August 11	Holiday - Grenada Carnival
August 12	Late Registration Check-in Period Ends - 5:00 PM NO REGISTRATION CHECK-IN AFTER THIS DAY
October 19	Holiday - National Heroes Day
TBA	Course Selection for Pre-Registration for January 2026
December 4	Last Day of Examinations
December 16	Committee for Satisfactory Academic Progress & Professional Standards (CAPPS) - All Terms
December 25	Graduation Diploma Date (no ceremony) - MSc Bioethics

Masters of Public Health (MPH)

August 2025

July 28	Registration Check-in - Automated Process
August 1	Holiday - Emancipation Day
August 4	Registration Check-in - In Person
August 11	Holiday - Grenada Carnival
August 12	Holiday - Grenada Carnival
August 19	Mandatory Academic Orientation (Freshmen only)
August 25	Classes Begin
August 26	Late Registration Check-in Period Begins
August 29	Last Day to Add/Drop - 5:00pm
September 1	Late Registration Check-in Period Ends - 5:00 PM NO REGISTRATION CHECK-IN AFTER THIS DAY

September 29 - 30 & October 1 - 3	Course Selection for Pre-Registration for January 2026
October 3	Last Day to Withdraw from a Course - 5:00 PM
October 19	Holiday - National Heroes Day
October 20	Holiday Observance - National Heroes Day
October 25	Holiday Observance - Grenada Thanksgiving
November 1	Last Day of Examinations & Official End of Term
December 5	Committee for Satisfactory Academic Progress & Professional Standards (CAPPS) - All Terms
December 26	Graduation Diploma Date (no ceremony)

January 2026

TBA	Registration Check-in – Automated Process
TBA	Registration Check-in - In Person
January 19	Classes Begin - All Students
January 20	Late Registration Check-in Period Begins
January 23	Last Day to Add/Drop - 5:00pm
January 26	Late Registration Check-in Period Ends - 5:00 PM NO REGISTRATION CHECK-IN AFTER THIS DAY
February 7	Holiday - Independence Day
February 23 27	Course Selection for Pre-Registration for May 2026
March 27	Last Day of Examinations & Official End of Term
April 2	Committee for Satisfactory Academic Progress & Professional Standards (CAPPS) - All Terms
April 3	Holiday - Good Friday
April 6	Holiday - Holy Monday

May 2026

May 1	Holiday - Labor Day
TBA	Registration Check-in – Automated Process
TBA	Registration Check-in - In Person
May 5	Mandatory Academic Orientation (Freshmen only)
TBA	Graduation Ceremony
May 11	Classes Begin
May 12	Late Registration Check-in Period Begins
May 15	Last Day to Add/Drop - 5:00pm
May 18	Late Registration Check-in Period Ends - 5:00 PM NO REGISTRATION CHECK-IN AFTER THIS DAY
May 25	Holiday - Whit Monday
May 29	Graduation Diploma Date (no ceremony)
June 15 - 19	Course Selection for Pre-Registration for August 2026
June 19	Last Day to Withdraw from a Course - 5:00 PM
July 17	Last Day of Examinations & Official End of Term

July 23	Committee for Satisfactory Academic Progress & Professional Standards (CAPPS) - All Terms
---------	---

August 2026

TBA	Registration Check-in - Automated Process
August 1	Holiday - Emancipation Day
TBA	Registration Check-in - In Person
August 10	Holiday - Grenada Carnival
August 11	Holiday - Grenada Carnival
August 18	Mandatory Academic Orientation (Freshmen only)
August 24	Classes Begin
August 28	Graduation Diploma Date (no ceremony)
August 31	Late Registration Check-in Period Ends - 5:00 PM NO REGISTRATION CHECK-IN AFTER THIS DAY
September 28 - 30 & October 1 - 2	Course Selection for Pre-registration for January 2027
October 30	Last Day of Examinations & Official End of Term - All Programs
November 5	Committee for Satisfactory Academic Progress & Professional Standards (CAPPS) - All Terms
December 25	Graduation Diploma Date (no ceremony)

Academic Policies

Add/Drop Policy

Students are permitted to add or drop a course up to the end of the first week of that course. Students should consult with their faculty advisor or department chair prior to adding or dropping a course. Students must complete the [Add/Drop](#) form available in the Office of the University Registrar and submit it with all required signatures by the add/drop deadline. No record of the dropped course will appear on students' transcripts.

Non-attendance does not constitute dropping a course. No refund or credit will be granted for courses that are not officially dropped by the appropriate deadline.

Class Attendance

Students are expected to attend all classes and other related academic activities such as labs, small group discussions, online courses/activities, and field trips, as defined in all courses. Faculty members may take class attendance and participation into account when determining grades, provided that a clear written statement on this aspect of the course and its impact on grading is described in the course syllabus, which is distributed in class at the beginning of each term.

Medical Excuse

SGU-SGS Absence Reporting Procedures

SGU-SGS ABSENCE REPORTING PROCEDURES

Medical excuses will be based on self-reporting by students. Students who feel they are too sick to take an examination or attend a required educational activity must fill out the [Medical Excuse Form on the University Portal](#). This form will be sent automatically to the Course Director(s), University Health Services, Office of Student Affairs, and Dean of the School of Graduate Studies.

The Medical Excuse Form states that the student does not feel well enough that day to take an examination or participate in another required educational activity.

Students are only allowed two such excuses in an academic year. The third excuse results in the case being reviewed by the Office of Student Affairs, the SGS Dean's Council and the Director of the University Health Services (UHS), which may result in a Mandatory Medical Leave of Absence (MMLOA). Refer to the policies on Completion Examinations in this manual located further below in this section.

Students may request a medical excuse request for three consecutive days. If illness persists for more than three days, students are not advised to fill out a second Medical Excuse Form. Students are directed to visit University Health Services.

SGU-SGS Policy on an Excused Absence (EA) for Students

The policy on the conditions under which an approval for an Excused Absence (EA) with allowance for taking a completion quiz/examination/lab, if missed during the EA is granted, is as follows:

A valid excuse for approval of an EA constitutes a medical excuse, or a non-medical excuse (family emergency-health, funeral, attending a conference, religious observance, or other extenuating circumstances).

Medical Excuse

Only two (2) medical excuses (without a Physician's certificate) per year are allowed.

In the event of illness during the course of an examination, it is students' responsibility to notify the instructor immediately, report to University Health Services for evaluation/ treatment, and obtain written verification of an incapacitating illness from a licensed physician, which must be submitted to the Office of Student Affairs in order to re-sit the examination.

Grading

Grading

The grading system, unless otherwise indicated, follows the grading policies of the School of Graduate Studies. The system, which documents the academic progress of students, is designed to recognize superior work, as well as provide indications of serious academic problems. Faculty members assign a letter grade to all students reflecting their performance in a course according to the grading policy defined for the course by the course instructor that is distributed to the students on the first day of classes. Grade points are assigned to each letter grade based on a 4.00-point system and the number of credits for each course. Cumulative grade point averages are calculated each term.

Letter	Grade Points	Grade Points Meaning
A	4.00	Excellent
B	3.00	Good
C	2.00	Satisfactory
F	0.00	Fail

Some courses are designated to be graded Pass/Fail ("P" or "F").

Students must receive a grade of "A," "B," "C," or "P" in all courses as designated by the grading scheme for that course.

W – Withdrawal

Withdrawals are given when students withdraw from a course after registration. Students who are granted an approved Leave of Absence (LOA) will receive "W" grades for all courses except those courses which have been completed prior to the LOA. Students may withdraw from individual courses during the first 67% of the term. After this time period, students cannot drop courses. They may however, request a Leave of Absence (LOA) for the remainder of that term or longer.

More information on LOAs can be found in the [Leave of Absence](#) section of the General Policies for All Students.

I – Incomplete

Incompletes are interim grades. Incomplete grades are given when course requirements have not been completed due to serious mitigating circumstances such as illness or family emergencies. The Office of Student Affairs, through the SGS Associate Dean of Student Affairs, must approve the reason supporting the receipt of "I" grades. "I" grades remain on the transcript until another grade is given upon completion. If students have an "I" grade on their transcript, the required coursework must be completed prior to registration for the next term. If the work is not completed and the grade not received from the instructor within 30 days, the Incomplete ("I") will be automatically changed to a Fail ("F") by the Office of the University Registrar.

CC – Continuing Credit

A Continuing Credit (CC) is given when course requirements are not completed within the term. The Course Director submits CC grades for the course that have not been completed during the term. Students will have a “CC” on their transcript until that course is completed and the final grade is assigned by the Course Director.

NG – No Grade

A No Grade (NG) may be given if no final grade is submitted to the Office of the University Registrar by the Instructor for a registered course, at the end of the term.

Neither the Committee for Satisfactory Academic Progress and Professional Standards nor the Appeals Panel hears individual course or examination grade disputes. Students who wish to contest an examination or course grade should consult the Course Director. If the matter remains unresolved after discussion with the Course Director, students may raise the issue with the Chair of the student's Supervisory Committee, and if there is no resolution, this issue can be taken to the Dean of the School of Graduate Studies.

MPH Examination Policies and Procedures for ExamSoft

Please refer to the [University Student Manual Examination Policies and Procedures](#) page for more information.

The following guidelines supplement the general guidelines outlined in the section [University Examination Policies and Procedures](#) of the SGU Student Manual. Each examinee is responsible for reviewing and adhering to these policies.

Students who fail to appear for an examination without an approved excused absence (Medical/non-Medical) will receive a grade of zero (“0”) for the examination. Students may appeal to the Dean of the Graduate Studies.

Examinations and Religious Observances

A student who wishes to observe a religious holiday on an examination date may take a completion examination on the scheduled date if appropriate protocol is followed for documenting the religious observance.

For all medical and non-medical excuses, please see the [Absence Reporting Procedures Section](#) in the Student Manual.

Password Announcement

Passwords will be announced via the online course management system (Sakai) / email notification approximately 15 minutes prior to CHECK IN TIME of each examination block.

If you are not taking this examination because of a medical or any other valid excuse, please ignore the password notification, and do not proceed to the examination.

Once you START the first block of an examination, you are affirming that you are an active student in the course (not on LOA, not on CR) and that you are medically fit to take the examination.

Students who take the examination are not entitled to take the completion examination.

Technical Issues

Technical issues can arise and will be classified and dealt with as follows:

1. Resolved technical issue: A log will be kept on all technical problems that a student reports to the online support team TellExaminationServices@sgu.edu. For all resolved technical problems the score of the student earned for the examination will stand.
2. Excused technical issue: If a student contacts the online support team in a timely manner (with enough time to complete the exam), and they cannot solve the technical issue, students will be eligible (without penalty) for a completion examination. This will be solely determined by the online support team TellExaminationServices@sgu.edu
3. Non-excused technical issue: Failure to comply with any of the above regulations, or failure to follow instructions from the online support team (TellExaminationServices@sgu.edu), will automatically lead to a score of “zero” (0 points) for the examination. A student may file an appeal to the Dean of their School (for SOM: The Dean of Basic Sciences Office).

Satisfactory Academic Progress Guidelines

Standards for Retention

For students to maintain good academic standing, a cumulative grade point average (GPA) of at least 3.00 (“B” average) and Pass (“P”) grade in all pass/fail courses must be obtained.

Repeated Courses

Graduate courses may be repeated under the following circumstances: A course taken in which a student earned a grade of “F” may be repeated only once. Upon satisfactory completion, the credit and GPA of the first course will not be used to calculate the term nor cumulative GPA; only the grade from the course repetition will be utilized in the GPA calculation. Transcripts will reflect both the original and repeated course grades.

Courses that have been completed with a passing grade may not be repeated for the purpose of improving the grade. In the instance of the MD/MSc degree, the policy will apply to ALL courses that contribute to the MSc degree.

Academic Progress Review and Prescribed Policies

Academic Progress Review Committee (APRC)

The Academic Progress Review Committee (APRC), which is composed of faculty and chaired by an Assistant/Associate dean of the School of Graduate Studies, reviews the academic performance of students at the end of an academic period. Based on its review of students’ timeline and academic achievement, the APRC makes recommendations about the progress, promotion and retention of students according to the School of Graduate Studies standards.

During its end of term performance review, the APRC identifies students who are deficient in meeting standards. Academic probation is an internal marker placed in a student's progress file by the APRC if they do not meet academic standards as defined by SGS guidelines.

Students not meeting academic standards for more than one term or having multiple Failing courses may be recommended for dismissal. Students have the option to appeal any recommendation for dismissal to the Committee for Academic Progress and Professional Standards (CAPPS).

This committee reports to the Dean of the School of Graduate Studies.

Committee for Satisfactory Academic Progress and Professional Standards

The Committee for Academic Progress and Professional Standards (CAPPS) is an appellant committee of faculty that reviews appeals from students that have been recommended for dismissal by the APRC. CAPPS can uphold the recommendation for dismissal, in which case students have the option to withdraw or to be dismissed. CAPPS can accept the appeal and retain the student. The CAPPS is the only body to which a student may appeal a recommendation for dismissal. CAPPS decisions are final; there is no mechanism for further appeal. CAPPS reports to the Dean of the School of Graduate Studies.

APRC and CAPPS Process

1. At the conclusion of the for each term, once final grades have been determined, the APRC will conduct comprehensive review and analysis of student performance. The APRC makes academic progress recommendations to the Dean of Graduate Studies based on students' achievement of SGS standards as stated in the Student Manual or in additional post-appeal CAPPS stipulations.
2. The APRC will email an offer to the student to continue in the program (with stipulations) or a recommendation for dismissal to any student who fails to meet the standards. Students permitted to continue are required to accept the offer to continue with stipulations within 72 hours of the time stamp on the email. For those students permitted to continue, a failure to formally accept the terms of the APRC by the deadline specified will result in a non-registered status and may result in a recommendation for dismissal. For those recommended for dismissal, the email will describe the reason for the recommendation, detail the student's options to appeal or to withdraw within 72 hours of the time stamp on the email.
3. The email will provide a link to the electronic Appeal Form which must be completed and submitted, along with official documentation in support of extenuating circumstances described in the appeal by the stipulated deadline (see timeline below). The submission will be automatically directed to the CAPPS office. Once the timeframe to submit the appeal has ended, a comprehensive report providing all appeal information for each student will be generated by the CAPPS office in preparation for the review by the voting members of the committee. Should a student fail to submit his/her appeal by the stipulated deadline, there is no guarantee that the appeal will be reviewed. While preparing their appeals and considering what supporting documentation to include, students should bear in mind that there is only one opportunity to appeal a recommendation for dismissal. Extensions to the appeal deadline will not be granted, nor will additional appeals be allowed. Students are required to meet with the Office of Student Affairs for guidance on the appeal process.
4. If a student's appeal is successful, the CAPPS will determine the conditions a student must meet to progress. Within 10 days of the CAPPS meeting, a letter will be issued to the student detailing the conditions as specified by the CAPPS. The student must respond to this communication to indicate his or her acceptance of the conditions. A student who does not accept the CAPPS conditions has the option to withdraw from the program within a specified timeframe. If a student does not accept the CAPPS' conditions and does not withdraw within the specified timeframe, the student will be dismissed.

5. If a student's appeal is unsuccessful, the letter to the student with a rejected appeal will provide the student with the option to withdraw from the program within a specified timeframe. If the student does not withdraw within the specified timeframe, the student will be dismissed from the SGS.

Academic Probation

Academic probation is an internal marker placed in students' progress files by the CAPPs. Students enrolled in Graduate Degree Programs in the School of Graduate Studies who are placed on academic probation, can be allowed the opportunity to improve their GPA by taking additional graduate courses or remediation of courses as allowed by the policies that govern each graduate program.

Students may remain on academic probation with a defined program to obtain a passing GPA (3.00) for a maximum of 3 terms. Failure to meet the required 3.00 GPA within this timeframe, will result in the student being recommended for dismissal at the next CAPPs meeting.

Requirements for Graduation

Students will be deemed to have fulfilled all the requirements for their chosen degree program after successfully completing all specified credits with a cumulative GPA of at least 3.00. This will be verified by the degree audit by the Office of the University Registrar.

Degree Program	Required Credits
MPH - Masters of Public Health	42
MD/DVM-MPH – Masters of Public Health (Dual)	42
MSc - Masters of Science	34
MD/DVM-MSc - Masters of Science (Dual)	34
MBA-IB – International Business	48
MD/DVM-IB – International Business (Dual)	48
MBA-MHM – Multi-Sector Health Management	34
MD/DVM-MHM – Multi-Sector Health Management (Dual)	34
MEd – Masters of Education	34
MACCP – Masters of Art in Clinical Community Psychology	36
PhD	60

For specific degree requirements, please see the program chair of the chosen discipline.

Students in the School of Graduate Studies are permitted to walk in the commencement ceremony as graduate candidates if they are within six credits of completing their degree.

Matriculation Timeline

All Masters level degree programs have a completion timeline of 5 years whilst Doctoral degree programs have a timeline of 7 years. These timelines can be extended at the request of a graduate student providing details of why an extension is required and made in writing to the Dean of the School of Graduate Studies.