

General Record Keeping

All correspondence regarding faculty, including Leave of Absences, renewal, non-renewals, areas of concern about cognitive and professional behavior based on e.g., student evaluations, notices of transfers between departments, recommendations for promotion, and letters of recommendation, are forwarded to the associate dean for faculty affairs.

The office of the associate dean for faculty affairs is responsible for the maintenance and update of this SOM Faculty Handbook.

Corrections or omissions can be notified via email to facultySOM@sgu.edu.