

Promotion Timeline

Promotions applications for faculty take place twice yearly. For deadlines in terms of the call for nominations and overview of the nomination and promotion process, faculty should refer to separate announcements that are sent twice a year from the SOM Faculty Affairs Committee and to the relevant Sakai site.

Approved promotions from the Spring term promotions review are effective July 1st, and those of the Fall term are effective January 1st.

For a promotion to be implemented, a faculty member must be employed/hold a letter of appointment, and not be on a notice of non-renewal, at the time that the promotion would take effect (e.g., July 1). If they have submitted a notice of resignation, or have been informed they will not be renewed as per the university's policy and are subsequently on a period of notice (1 or 3 months, depending on the position), then they are no longer eligible to apply for or be considered for promotion. Any promotion application that has already been submitted and is already under review or is pending based on a conditional fulfilment as defined in a previous promotions round, e.g., pending completion of a degree or other requirement, will not proceed further.