

Attendance at Meetings

The SOM holds several important meetings each year, which includes the SOM faculty meetings in February/March and October, the clinical department meetings and the SOM faculty business meetings of the dean, senior associate dean of basic sciences and senior associate dean for clinical studies. Attendance is mandatory as per the faculty member's position, either in person, or virtually, depending on the format and location of the meeting. Anyone unable to attend should submit their formal apologies in writing to the organizer of the meeting.

Department chairs and DMEs are responsible for notifying their faculty as to the dates and formats for upcoming meetings.

Meeting dates are advance notified to faculty via the quarterly SOM faculty newsletter, posted on the SOM section of the SGU faculty training and professional development portal site, and sent as save-the-date meeting invites via Outlook email.