

Employment Agreement

For faculty whose appointment includes salaried employment at SGU, an employment agreement is reached with an individual at the time of appointment to the faculty. The following are taken into consideration: teaching experience, professional expertise, and experience within the individual's profession, administrative duties, and level of education achieved by the appointee. The appointment is contingent upon the completion of a background check (and the University's satisfaction with the results and findings thereof). Initial appointments and renewal are usually for one year; subsequent appointments may be for longer periods.

To teach in any Courses offered by the University other than in the SOM, a basic sciences faculty member must be granted permission from both their department chair and the senior associate dean of basic sciences. Such permission must specify the school in which the course is to be offered, the name of the course, its duration and time-load expectation.

Upon acceptance of an offer of employment at SGU, all faculty shall execute in writing an acknowledgment of acceptance, which may be part of their appointment letter, of the SGU Confidentiality Policy and the Compliance Statement for Employees with Access to Student Records and/or Information. Thereafter, on an annual basis, each faculty member shall execute, in writing, acknowledgment of acceptance of the SGU Confidentiality Policy and the Compliance Statement for Employees with Access to Student Records and/or Information, which can be accessed via the [Human Resources Portal](#).