## Office of the University Registrar

The Office of the University Registrar (OUR) supports the instructional and student progress endeavors of the University by providing quality services to students, faculty, academic and administrative departments, and the public.

OUR services include course record management, final exam scheduling, the publication of the student manual and catalog, academic record creation and maintenance, student registration, grade processing, transcript issuance, student certification, degree audit, monitoring of academic and administrative policies, licensing and verification, student and course information system operations, retention and graduation outreach, the dissemination of accurate, timely, and complete information, and service on/to university committees.