

# Chair and Associate Chairs of Clinical Departments

The chair and associate chairs of a clinical department are appointed by the Dean of the SOM upon the recommendation of the senior associate dean of clinical studies and report to the senior associate dean of clinical studies. The chairs of clinical departments are responsible for:

- Developing and implementing the educational goals, objectives, must-see patient list, syllabus, curriculum, curriculum mapping, and guidelines in their clinical discipline as published in the Clinical Training Manual
- Coordinating the program for this discipline in all hospitals in which it is taught
- Conducting biannual departmental meetings and annual site visits to affiliated hospitals to ensure that the programs at different affiliated hospitals are comparable and conform to the Clinical Training Manual
- Tracking national recommendations relevant to their subject matter
- Assuring comparability of educational experiences and equivalency of student assessment and feedback across the SGU SOM Clerkship Sites
- Collaborating with SOM leadership to ensure vertical integration of the curriculum
- Publishing a schedule of office hours to students and DMEs

## Associate chairs (Grenada/UK)

An associate chair, located in the UK, reports on academic matters to the department chairs and on local administrative matters to the dean of clinical studies (UK).