

Directors

Director of Medical Student Research Institute (MSRI)

The director of the MSRI reports to the assistant dean of research. The MSRI director is responsible for creating administrative annual reports of SOM faculty and student research outcomes and for planning, organizing, and evaluating the forums for the presentation of student research (e.g., conferences/workshops), including the senior Medical Student Research Competition Conference, Research in Clinical Years Workshop, MSRI Student Conference, and SGU Research Day. Additional duties are the development and oversight of programs aimed at recruiting faculty to mentor student research activities (including external faculty and alumni), promoting and facilitating mentor-student pairings for student research; advising faculty and students on development of student research proposals and best practices in mentoring; disseminating information on student research opportunities; working across departments to quantify the impact of research efforts; assisting students and faculty with the Institutional Review Board (IRB) process for student research proposals; and ensuring that students have necessary ethics certification prior to initiating research such as Collaborative Institutional Training Initiative (CITI) certificates.

Director of College

Directors of the college report to the director of University Campus Life in the dean of students office and to the assistant dean of curriculum in the basic sciences. In each academic term, a community is comprised of approximately 100-120 students that are designated to a college. Each college is led by a faculty director of college with the support of the associate director of college. The director provides a leadership contact for every student enrolled in the college and ensures that the membership of the college is aware of the support services offered by the college and has timely access and support when required. All full-time faculty in the basic sciences are also assigned to a college.

The director of the college serves as the leader of the college, representing the college to the School of Medicine and to the wider University community. The director is responsible for ensuring the provision of services for student well-being and student support within the College and ensures that a learning climate encouraging positive student action, good academic performance and professional growth is developed within the College.

Chief Academic Advisor and Coordinator of Division of Academic Advising, Development and Support (AADS)

The coordinator of the division of academic advising, development and support is responsible for the coordination of academic advising within the School of Medicine as well as overseeing associated development programs and initiatives. The AADS office houses 7 full-time academic faculty who serve as academic advising, development, support coordinators and 2 administrative staff. Faculty and support staff assigned to AADS report directly to the coordinator.