

Scholarly Activity

To support scholarly activity, the School of Medicine offers clinical students a one-time reimbursement up to \$1000 to attend a conference in order to present an abstract or poster. Each student can qualify only once during their medical school tenure. In order to be approved the student must clearly be identified on the heading of the poster or abstract as being from SGUSOM. Logo information can be found on the SGU website under the [Logo Usage request form](#). Students must request preliminary approval for reimbursement before they attend by sending a copy of the conference invitation to the Office of the Dean (officeofthedeansgusom@sgu.edu) along with a copy of the abstract or poster. After the conference, students should fax or send electronically the receipts for their travel, lodging, meals, and miscellaneous associated expenses, W9 form (necessary to be completed by US citizens), as well as a current mailing address and their student ID#. SGU will not reimburse for tips and alcohol or charges/amounts deemed unreasonable by The Office of the Dean. Students should receive a check in about four weeks after submitting expenses. Students can submit a news idea or article about their work for publication in the University newsletter by completing the [Share Your News Idea](#) form.